

## Cool Space Locator Workshop Registration Form

### Right Size It: Find the Right Space for your Small Business

Are you a start-up or existing business in need of office space and don't know the first thing about the current commercial real estate market? Or are you an existing business with future downsizing or expansion space needs?

Cool Space Locator will offer an office space planning workshop for start-up and/or existing small businesses, artists, and arts organizations. The workshop will provide you with basic and essential tools necessary to find the right office or studio space for your business and will help you identify your true space needs to make effective and financially healthy space planning decisions.

**\$35/organization\***                      Number attending: \_\_\_\_\_

\*up to 3 persons per organization

Date and Location of the workshop you plan to attend: \_\_\_\_\_

Name(s) of attendee(s): \_\_\_\_\_

Organization(s): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mail this form with check (made payable to Tides Center (PA)/Cool Space Locator):

Cool Space Locator  
279 45<sup>th</sup> Street  
Pittsburgh, PA 15201

Or to pay by credit card, fax form to (412) 683-6428.

If you choose to phone in your credit card information, call (412) 683-5790 x21.

Circle One:      VISA              MC              AMEX              Amount to put on card: \$ \_\_\_\_\_

Card #: \_\_\_\_\_    Exp Date: \_\_\_\_\_

Name (as it appears on the card): \_\_\_\_\_

Billing address: Street: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

To help us better prepare for the workshop, please answer the following questions:

Are you a start-up or existing business? \_\_\_\_\_

How many square feet will/does your small business need to operate? \_\_\_\_\_

Is your business Minority/Women Business Enterprise (M/WBE)? \_\_\_\_\_